

DEPARTMENT OF THE ARMY
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY
14 CARTER STREET
FORT BLISS, TEXAS 79918-8002

ATSS-NCO-A

16 March 2003

MEMORANDUM FOR Staff Judge Advocate, Administrative Law, 2 Pershing Drive, Ft Bliss,
TX 79918-8002

SUBJECT: Soldier's Appeal of Dismissal from the Basic Noncommissioned Officer Course
(BNCOC) Class 03-03.

1. References:

a. Memorandum, Commandant, United States Army Noncommissioned Officer Academy,
ATSS-NCO-A, 13 March 2003, Subject: Notification of Dismissal from the Basic
Noncommissioned Officer Course (BNCOC) Class 03-03 and Right to Appeal.

b. TRADOC Regulation 350-10, Institutional Leader Training and Education, 12 Aug 2002.

2. SGT Joe Smith, 000-00-0000, was dismissed from BNCOC Class 03-03 on 17 March 2003
for failing to attain a passing score of 70% on both the primary examination E303 and the retest.

3. The following documents are attached as enclosures: Notification of Dismissal, soldier's
statement of appeal, and DA Form 4856 counseling form.

4. Please review the enclosed documents for completeness.

5. The point of contact for this action is SFC Jones, Operations, DSN 978-8268, commercial
914-568-8268, fax 568-8776, or email: jonesa@bliss.army.mil.

Encls
as

HARD A. ROCK
CSM, USA
Commandant

(Example of appeal forwarded to Staff Judge Advocate for review)